

BEFORE THE BOARD OF NORTHEAST TRI COUNTY HEALTH DISTRICT

IN THE MATTER OF ADOPTING ) RESOLUTION 10-2011  
THE 2012 BUDGET )  
) ADOPTING THE 2012 BUDGET

WHEREAS, the Board of Health of the Northeast Tri County Health District met on October 26, 2011 to examine and fix the final budget of estimated expenses and revenues for Health District funds for 2012; AND

WHEREAS, careful examination and consideration of the budgeted expenditures and revenues totaling \$2,371,640 has been completed:

NOW, THEREFORE:

IT IS HEREBY RESOLVED that the Board of Health of the Northeast Tri County Health District considers the 2012 budget of \$2,371,640 adopted.

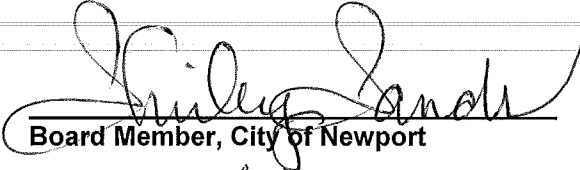
Done this 26<sup>th</sup> day of October, 2011 in Colville, Washington and effective immediately upon signatures as of this date.

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Board Member, City of Republic

  
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Board Member, Ferry County

  
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Board Member, City of Colville


  
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Board Member, Ferry County

  
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Board Member, City of Newport

  
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Board Member, Pend Oreille County

  
\_\_\_\_\_  
Health Officer

\_\_\_\_\_  
Board Member, Pend Oreille County

  
\_\_\_\_\_  
Board Member, Stevens County

  
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Board Member, Stevens County

NORTHEAST TRI COUNTY HEALTH DISTRICT  
(EXPENSES)

BARS #	Description	HISTORICAL EXPENDITURES				2011			2011 YTD 6 Months (Accrued)	2012 Proposed Budget	Increase (Decrease) on original adopted budget		
		2007 Actual	2008 Actual	2009 Actual	2010 Budget	2010 Actual	Budget	Amendment					Adjusted Budget
10	Salaries and Wages	1,387,443	1,433,093	1,396,145	1,334,300	1,300,390		1,278,800	45,000	1,323,800	7,300	1%	
20	Personnel Benefits	420,648	485,014	468,274	430,400	404,872		397,300	-	397,300	16,200	4%	
31	Office & Operating Supplies	133,560	130,542	101,272	142,000	104,031		136,000	-	136,000	(6,000)	-4%	
32	Fuel Consumed	16,214	22,750	13,755	20,000	16,260		20,000	-	20,000	-		
35	Small Tools & Equipment	27,301	23,010	10,648	30,000	24,150		30,000	20,000	50,000	(10,000)	-33%	
41	Professional Services	179,506	165,894	183,001	228,200	191,875		221,260	10,000	231,260	(35,360)	-16%	
42	Communications	51,199	56,144	58,032	58,900	51,859		57,000	-	57,000	(400)	-1%	
43	Travel	34,504	36,054	19,052	31,000	25,086		30,000	-	30,000	(15,000)	-50%	
44	Advertising	6,356	14,048	5,031	8,000	4,199		8,000	-	8,000	(4,000)	-50%	
45	Operating Rentals & Leases	66,696	66,699	65,241	94,100	100,208		90,650	-	90,650	7,790	9%	
46	Insurance	34,676	43,003	42,285	49,400	45,368		47,000	-	47,000	(900)	-2%	
47	Public Utility Services	18,344	20,393	19,598	29,000	24,397		28,200	-	28,200	(200)	-1%	
48	Repairs & Maintenance	16,157	28,936	22,878	68,000	59,510		25,000	-	25,000	-		
49	Miscellaneous	14,968	37,857	15,988	18,000	17,833		18,000	-	18,000	-		
60	Capital Outlays	-	49,633	21,699	28,000	34,222		25,000	-	25,000	-		
<b>TOTAL DISBURSEMENTS</b>		<b>\$ 2,407,572</b>	<b>\$ 2,613,070</b>	<b>\$ 2,442,899</b>	<b>\$ 2,589,300</b>	<b>\$ 2,404,260</b>		<b>\$ 2,412,210</b>	<b>\$ 75,000</b>	<b>\$ 2,487,210</b>	<b>\$ 2,371,640</b>	<b>\$ (40,570)</b>	<b>-2%</b>

NORTHEAST TRI COUNTY HEALTH DISTRICT

2012 Budget for Board of Health Meeting  
(Final Draft for Board of Health on 10/26/11)

(REVENUE)

BARS #	Description	HISTORICAL REVENUE			2010		2011			2011 6 Months (Accrued)	2012 Proposed Budget	Increase (Decrease) on original adopted budget
		2007 Actual	2008 Actual	2009 Actual	Budget	Actual	Budget	Amendment	Adjusted Budget			
320.00	LICENSES & PERMITS											
321.20	Solid Waste Permits	1,950	250	250	1,500	1,000			1,000	2,000	-	
321.20	Sewage Installers Licenses	3,325	3,205	3,175	2,900	3,175			2,600	2,900	-	
321.20	Sewage Pumpers Licenses	3,250	550	970	500	555			400	500	-	
321.20	Food Handlers Permits	15,410	16,675	14,315	14,000	15,330			8,380	14,000	-	
321.20	Food Establishments Permits	30,960	32,833	38,233	32,400	41,188			34,900	34,000	-	
321.20	Water Recreation Permits			1,830	1,500	1,650			1,350	1,600	-	
322.10	Sewage Permits	186,725	140,935	141,370	112,500	134,655			53,600	99,750	(31,500)	
	TOTAL LICENSES & PERMITS	241,620	194,448	200,143	165,300	197,553			102,230	154,750	(31,500)	
330.00	INTERGOVERNMENTAL REVENUES - INDIRECT FEDERAL GRANTS											
333.10	WIC	112,595	141,908	160,650	182,574	247,587			160,033	177,123	(19,681)	
333.60	Early Head Start	6,799	6,035	2,850	4,000	6,322			10,235	4,320	-	
333.66	Drinking Water Systems (Group A)	3,268	8,344	4,000	9,000	4,500			1,750	4,000	-	
333.84	Special Education for...(ESIT)	48,188	60,728	77,053	59,545	72,003			58,933	73,545	-	
333.90	Special Programs for the Aging (ALTC)	1,385	-	-	-	-			-	-	-	
333.91	CDC Colon Cancer	-	-	-	-	-			-	-	-	
333.92	FP Title X Grant	39,600	42,833	41,744	34,918	34,477			21,250	55,000	55,000	
333.92	Infant Immunization Program	30,211	30,211	30,075	30,211	30,075			18,450	33,144	-	
333.92	Tobacco P&C/CDC	1,171	2,538	-	11,705	12,009			15,204	33,062	2,987	
333.92	Public Health Emergency Response	66,072	53,480	164,664	50,000	49,664			-	-	(11,705)	
333.95	Family Preservation...(EFSS)	12,191	10,933	6,033	4,000	9,177			43,208	54,995	(7,075)	
333.95	Infant/Toddler Initiative (HCCW)	4,171	8,794	7,677	13,784	3,645			750	3,000	(3,000)	
333.97	Medicaid Outreach	-	-	-	-	-			-	-	-	
333.97	CSO - FP	-	41,532	2,671	-	-			30,835	80,000	80,000	
333.97	Foster Care Passport	10,795	11,707	6,718	-	-			-	-	-	
333.99	Preventive Health	7,600	-	-	-	-			-	-	-	
333.99	MCH Block Grant (Child & Adolescent)	98,297	98,297	76,284	76,284	78,973			9,276	-	-	
339.28	ARRA EIP	-	-	-	15,090	16,593			38,936	76,284	-	
339.47	ARRA Immunes	-	-	-	3,592	2,105			-	-	-	
	TOTAL INDIRECT FEDERAL GRANTS	442,343	517,340	580,419	494,703	567,130			408,860	594,473	96,526	
330.00	INTERGOVERNMENTAL REVENUES - STATE GRANTS											
334.03	Site Hazard Assessment	-	-	4,366	26,000	14,202			16,277	12,000	-	
334.03	Solid Waste Grant	8,178	11,330	18,891	45,000	28,041			17,726	30,000	-	
334.00	Early Childhood Ed...(ECEAP)	-	-	150	6,000	125			-	-	-	

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NORTHEAST TRI COUNTY HEALTH DISTRICT

2012 Budget for Board of Health Meeting  
(Final Draft for Board of Health on 10/26/11)

(REVENUE)

BARS #	Description	HISTORICAL REVENUE				2010		2011			2011 6 Months (Accrued)	2012 Proposed Budget	Increase (Decrease) on original adopted budget
		2007 Actual	2008 Actual	2009 Actual	Budget	Actual	Budget	Amendment	Adjusted Budget				
346.24	Adult Health Clinic Fees	9	3	-	-	497	-	-	48	-	-	-	
346.25	Family Planning Fees	2,706	3,997	8,803	5,000	6,434	-	6,000	2,800	6,000	6,000	-	
346.26	AIDS Fees	65	21	25	-	31	-	-	-	-	-	-	
346.28	Immunies	35,442	40,654	42,411	40,000	32,892	-	40,000	17,545	35,000	35,000	(5,000)	
346.27	PPD	2,852	3,549	2,016	2,800	1,132	-	2,800	529	1,500	1,500	(1,300)	
	TOTAL COMMUNITY HEALTH CHARGES FOR GOODS & SERVICE	41,083	48,194	53,288	47,800	40,986	-	48,800	20,922	42,500	42,500	(6,300)	
	ENVIRONMENTAL HEALTH CHARGES FOR GOODS & SERVICES												
346.53	Other Solid Waste	2,123	1,500	2,592	500	2,000	-	500	200	500	500	(450)	
346.54	Other Sewage Fees	-	-	3,150	-	275	-	1,000	350	1,000	1,000	-	
346.56	Other Food Fees	425	205	405	-	625	-	200	100	200	200	-	
346.58	Job Corp	1,266	1,668	827	1,800	1,670	-	1,800	-	1,600	1,600	(200)	
346.58	Short Plat	17,875	23,500	12,775	15,000	10,450	-	12,000	1,200	4,000	4,000	(8,000)	
346.58	Long Plat	5,030	1,650	1,680	-	4,000	-	1,600	-	-	-	(1,600)	
346.58	School Inspections	2,340	2,415	2,746	2,200	2,147	-	2,200	1,263	1,000	1,000	(1,200)	
346.59	Water Recreation	795	875	150	-	40	-	-	-	-	-	-	
	TOTAL ENVIRONMENTAL HEALTH CHARGES FOR GOODS & SERVICE	29,854	31,813	24,325	19,500	21,207	-	19,300	3,113	7,850	7,850	(11,450)	
	TOTAL COMMUNITY & ENVIRONMENTAL GOODS & SERVICES	70,937	80,007	77,613	67,300	62,193	-	68,100	24,035	50,350	50,350	(17,750)	
	OTHER MISCELLANEOUS REVENUES												
346.71	Vital Statistics	23,368	23,095	21,527	21,000	20,894	-	21,000	11,012	21,000	21,000	-	
361.11	Investment Interest	38,244	20,140	4,942	7,013	1,713	-	1,500	596	1,200	1,200	(300)	
367.00	Contributions & Donations	419	2,367	1,702	1,000	8,831	-	1,200	22,851	13,200	13,200	12,000	
369.81	Overages & Shortages	51	75	17	-	10	-	-	25	-	-	-	
369.90	Other Misc. Revenues	3,995	11,654	4,559	2,000	1,983	-	2,000	196	2,000	2,000	-	
369.92	Travel Reimbursement	2,630	4,025	1,064	2,000	4,056	-	2,000	2,014	2,000	2,000	-	
395.10	Sale of Fixed Assets	-	8,350	-	-	4,778	-	-	-	-	-	-	
	Over/Under Accrual of Prior Year Rec	(2,562)	70	460	-	-	-	-	-	-	-	-	
	TOTAL OTHER MISCELLANEOUS REVENUES	66,145	69,776	34,271	33,013	42,265	-	27,700	36,694	39,400	39,400	11,700	
	FUND BALANCE USE	57,611	-	-	200,000	31,292	-	194,100	-	255,396	255,396	61,296	
	<b>TOTAL REVENUE</b>	<b>\$ 2,407,572</b>	<b>\$ 2,641,946</b>	<b>\$ 2,488,198</b>	<b>\$ 2,569,300</b>	<b>\$ 2,404,260</b>	<b>\$ 75,000</b>	<b>\$ 2,487,210</b>	<b>\$ 1,348,002</b>	<b>\$ 2,371,640</b>	<b>\$ 2,371,640</b>	<b>\$ (40,570)</b>	

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NORTHEAST TRI COUNTY HEALTH DISTRICT  
COUNTIES BUDGET FORMULA FOR 2012

2012 Budget for Board of Health Meeting  
(Final Draft for Board of Health on 10/26/11)

County	ASSESSED VALUATION					5 Year Avg.	POPULATION					5 Year Avg.	Val. %	Pop. %	Avg. %	County Base	Amount Needed	Total
	2006	2007	2008	2009	2010		2006	2007	2008	2009	2010							
<b>Ferry</b>																		
<b>County Total:</b>	419,751,293	532,644,147	522,349,600	552,984,814	595,936,500	524,733,271	7,400	7,400	7,550	7,800	7,800	7,590	10.57%	12.08%	11.32%	112,816	(24,415)	88,403
<b>Pend Oreille</b>																		
<b>County Total:</b>	892,013,460	1,012,572,606	1,208,873,845	1,284,207,071	1,365,824,569	1,152,698,310	12,200	12,200	12,600	12,900	12,900	12,560	23.22%	19.99%	21.60%	247,830	(46,576)	201,254
<b>Stevens</b>																		
<b>County Total:</b>	2,950,229,515	3,254,655,314	3,455,215,616	3,359,093,618	3,418,288,736	3,287,496,560	41,200	41,200	43,000	44,000	44,000	42,660	66.21%	67.93%	67.07%	706,812	(144,603)	562,209
<b>Grand Total:</b>																		
						4,964,928,141						62,830				1,067,460	(215,594)	851,866

County Base Calculation  
(assessed valuation only)

	5 Year Average	multiply by	County Base
Ferry County	524,733,271	0.000215	\$ 112,816
Pend Oreille County	1,152,698,310	0.000215	\$ 247,830
Stevens County	3,287,496,560	0.000215	\$ 706,812
<b>Total:</b>	4,964,928,141		\$ 1,067,460

County Base	2011	2012	Increase
Ferry County	104,007	112,816	8,811
Pend Oreille County	223,282	247,830	24,548
Stevens County	671,824	706,812	34,988
<b>Total:</b>	999,113	1,067,460	68,347

	2011	2012	Increase (Decrease)	%
Ferry County	88,403	88,403	-	0.00%
Pend Oreille County	193,919	201,254	7,335	3.78%
Stevens County	578,168	562,209	(15,959)	-2.76%
<b>Total:</b>	860,490	851,866	(8,624)	-1.00%

Fund Balance Use: 255,396

See Column 17

**NORTHEAST TRI COUNTY HEALTH DISTRICT**  
**Summary of Expenditures and Revenue**  
 2012 Budget for Board of Health Meeting  
 (Final Draft for Board of Health on 10/26/11)

<b>Expenses:</b>	%	
Personnel	71.66%	1,699,600
Other	28.34%	672,040
<b>TOTAL EXPENSES:</b>	<b>100.00%</b>	<b>\$ 2,371,640</b>
<b>Revenue:</b>		
Licenses & Permits - EH	6.53%	154,750
Indirect Federal Grants	25.07%	594,473
State Grants	10.19%	241,571
Local Government Assistance	4.00%	94,834
TXIX (Fed. Fee for Service)	3.75%	89,000
Subtotal:	49.53%	1,174,628
Community Health Fees	1.79%	42,500
EH Fees	0.33%	7,850
Other Fees	1.66%	39,400
Subtotal:	3.78%	89,750
County:		
Ferry County	3.73%	88,403
Pend Oreille County	8.46%	201,254
Stevens County	23.71%	562,209
Subtotal:	35.92%	851,866
Fund Balance/Retained Earnings Use (Cash):	10.77%	255,396
<b>TOTAL REVENUE:</b>	<b>100.00%</b>	<b>\$ 2,371,640</b>

Northeast Tri County Health District  
**2012 Budget for Board of Health Meeting**  
(Final Draft for Board of Health on 10/26/11)  
(Additional Detail of Expenses)

DESCRIPTION	AMOUNT
<b>Salaries &amp; Wages:</b>	<b>1,286,100</b>
<b>Benefits:</b>	<b>413,500</b>
<b>Office &amp; Operating Supplies:</b>	
Office supplies (paper, forms, disks, manuals/handbooks pamphlets, materials, toner, printing appointment books, clips, pens, & etc.)	45,000
Medical/Pharmacy/Vaccine	85,000
<b>Subtotal Office &amp; Operating Supplies</b>	<b>130,000</b>
<b>Fuel Consumed:</b> (15 vehicles in fleet)	<b>20,000</b>
<b>Small Tools &amp; Equipment:</b>	<b>20,000</b>
File cabinets, chairs, & misc. tools	5,000
Computer Equipment update, & etc.	15,000
<b>Professional Services:</b>	
Health Officer	40,836
Deputy Health Officer	20,997
Legal & Auditing	24,200
Attorney	7,200
Auditor	17,000
Physicians & Facilities	1,000
Lab - Screens/paps	2,000
Contracted Services	37,700
Ferry County Hospital - NP	4,400
Mary Sandall - nutri.	24,000
Interpretive Services	1,000
ITEIP - Payor of last resort	6,500
Baker - Peer Counseling	1,800
Janitorial	23,000
Holland Janitorial	9,800
Republic Office	4,800
Newport Office	6,000
Carpet/Window Cleaning	2,400
Computer Consulting	35,100
Decade Support	7,500
Mitchell & McCormick	11,500
Internet Xpress	15,200
Comware	900



Northeast Tri County Health District  
**2012 Budget for Board of Health Meeting**  
(Final Draft for Board of Health on 10/26/11)  
(Additional Detail of Expenses)

DESCRIPTION	AMOUNT
<b>Professional Services Continued:</b>	
Other	1,067
EH-animal work & Misc.	500
Misc.	567
<b>Subtotal Professional Services</b>	<b>185,900</b>
<b>Communications:</b>	
Telephone/Modems/Faxes (Monthly services & long distance charges)	41,600
AT&T L.D. & 1-800 #'s	4,000
Frontier	10,800
Cellular Usage	1,000
Information Service/St. Co.	4,400
Internet Service (Xpress)	4,300
Peer Counseling	400
Qwest	10,600
SecureWebs	100
Trans Union	800
TV of Republic - Internet	700
Verizon LD & Cell	4,500
Postage	15,000
<b>Subtotal Communications</b>	<b>56,600</b>
<b>Travel:</b>	
Meals, Lodging, Air fare, & etc.	10,000
Mileage	5,000
<b>Subtotal Travel</b>	<b>15,000</b>
<b>Advertising:</b>	<b>4,000</b>
Job advertising & program information	
<b>Operating Rentals &amp; Leases:</b>	
Equipment	14,200
ABS/Richo (5 copiers)	11,200
Mail/meter machines	3,000
Office	82,840
Klondike (\$1,320/m)	15,840
L & S Investments	57,000
EH/Stevens Co.(\$833.33/m)	10,000
<b>Operating Rentals &amp; Leases Continued:</b>	
PO Box & Other Rentals	1,400
Room Rentals & misc.	1,100
San Poil	300
<b>Subtotal Operating Rentals &amp; Leases</b>	<b>98,440</b>

Northeast Tri County Health District  
**2012 Budget for Board of Health Meeting**  
 (Final Draft for Board of Health on 10/26/11)  
 (Additional Detail of Expenses)

DESCRIPTION	AMOUNT
<b>Insurance:</b>	<b>46,100</b>
Health Officer/Malpractice	1,800
Deputy Health Officer/Malpractice	1,800
Enduris	42,500
<b>Utilities:</b>	<b>28,000</b>
Avista	12,500
Charter Communication	500
City of Colville	2,000
Ferry Co. PUD	3,600
Good Choice	1,300
Newport utilities	4,400
Excess Disposal	1,000
Shredding (Data Base Secure)	1,000
Stericycle	400
Sunshine Disposal & Recycling	1,300
<b>Repairs &amp; Maintenance:</b>	
Vehicle	15,000
Tires, LOF, windshields, & etc.	
Building & Equipment	10,000
Lighting, heating/cooling, & misc.	
<b>Subtotal Repairs &amp; Maintenance</b>	<b>25,000</b>
<b>Miscellaneous</b>	<b>18,000</b>
Registration Fees, Continuing Education Dues, Memberships, Subscriptions Lawn Care, Snow Removal	
<b>Capital Outlays</b>	<b>25,000</b>
<b>Grand Total:</b>	<b><u><u>\$ 2,371,640</u></u></b>

Salary/Benefits Worksheet Proposal for 2012  
(Final Draft for Board of Health on 10/26/11)  
(Additional Detail of Salaries and Benefits)

10/5/2011

**Salary:**

Per month (estimated payroll at 01/01/12):	\$ 105,510.02	
Year:	<u>12</u>	\$ 1,266,120.20
Proposed staff increase: (CPIWUS)	0.00%	-
Subtotal:		<u>\$ 1,266,120.20</u>
Extra time:	\$	10,000.00
Vacation/sick pay off:	\$	5,000.00
Salary schedule upkeep (step & level):	\$	<u>5,000.00</u>
Subtotal:	\$	<u>20,000.00</u>
<b>Grand Total Salaries:</b>		<b><u><u>\$ 1,286,120.20</u></u></b>

**Benefits:**

Medical Insurance:	(per employee)	\$ 550.00	
	(# of employees)	<u>30</u>	
	(per month)	\$ 16,500.00	
	(per year)	<u>12</u>	\$ 198,000.00
Retirement (of gross):			
January - June	7.07%	\$ 45,464.35	
July - December	7.07%	\$ 45,464.35	\$ 90,928.70
Social Security/Medicare (of gross):		7.65%	\$ 98,388.20
Life Insurance:	(per employee)	\$ 6.00	
	(# of employees)	<u>30</u>	
	(per month)	\$ 180.00	
	(per year)	<u>12</u>	\$ 2,160.00
L & I: (.12)	(per month)	\$ 499.26	
		<u>12</u>	
	(per year)	\$ 5,991.12	
	(anticipated rate increase)	<u>0%</u>	
		\$ -	
			5,991.12
VEBA Contribution:	(per employee)	\$ 50.00	
	(# of employees)	<u>30</u>	
	(per month)	\$ 1,500.00	
	(per year)	<u>12</u>	\$ 18,000.00
<b>Grand Total Benefits:</b>			<b><u><u>\$ 413,468.01</u></u></b>