

BEFORE THE BOARD OF NORTHEAST TRI COUNTY HEALTH DISTRICT

IN THE MATTER OF UPDATING THE) RESOLUTION 12-2013
NORTHEAST TRI COUNTY HEALTH)
DISTRICT FEE SCHEDULE FOR) UPDATING FEE SCHEDULE FOR
ENVIRONMENTAL HEALTH SERVICES) NORTHEAST TRI COUNTY HEALTH
DISTRICT ENVIRONMENTAL HEALTH
SERVICES

WHEREAS, the Northeast Tri County Health District Board of Health is authorized under RCW 70.05.060 and RCW 70.45.060 to establish fee schedules for services; **AND**


WHEREAS, the Northeast Tri County Health District Board of Health previously adopted a fee schedule for Environmental Health activities; **AND**

WHEREAS, the schedule needs to be updated.

NOW, THEREFORE:

IT IS HEREBY RESOLVED by the Northeast Tri County Health District Board of Health that the attached fee schedule be established.


Done this 16th day of October, 2013 in Colville, Washington and effective January 1, 2014 upon signatures as of this date.



Board Member, City of Republic

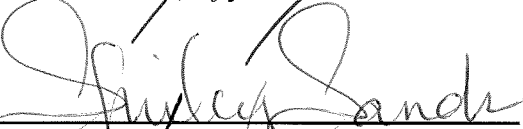


Board Member, Ferry County

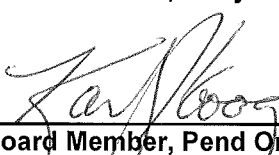


Board Member, City of Colville

Board Member, Ferry County



Board Member, City of Newport



Board Member, Pend Oreille County



Health Officer

Board Member, Pend Oreille County



Board Member, Stevens County



Board Member, Stevens County



2014 Environmental Public Health Fee Adjustment Proposals

Short Plat Fee: In 2012, there were eighteen (18) short plat developments reviewed for suitability to support on-site sewage systems and water development/service.

- 2012 Expenditure: \$8,942
- 2012 Revenue by fees: \$6,300
- Eighteen (18) short plat applications in 2012
- Goal is 100% fee recovery
- Based on goal, fee of \$450 for small short plat would need to be raised \$150. Based on 20% maximum fee adjustment annually, propose fee increase of full 20%.

| Classification | Existing fee | Proposed fee |
|--|--------------|--------------|
| Short Plat (1-4 lots) | \$450 | \$540 |
| Short Plat (>4 lots) - remove classification | | |

Food Safety Program Fees: Food program permit fees are established for all food service facilities, such as restaurants, grocery stores, convenience stores, mobile food units, and temporary food booths. In 2012, 303 permits were issued for food establishments and 412 temporary food establishment permits were issued. The current fee structure has been in place since 2012.

- 2012 program expenditure: \$150,263
- 2012 program revenue from fees (including food worker card permits): \$62,483
- Goal of 50% fee recovery from permit fees to support program (\$75,132)
- Need to increase revenue by \$12,649 based on goal, which would result in a 20% increase in permit fees.
- Proposed fee for 2014 based on 20% increase, rounded up to nearest \$5 increment.
- Propose to eliminate late fees for operating without renewing operating permits. Facilities will need to renew prior to expiration of existing permits.

| Classification | Existing fee | Proposed fee |
|---|--------------|--|
| Food Establishments | | |
| Simple | \$70 | \$85 |
| Moderate | \$105 | \$130 |
| Complex | \$150 | \$180 |
| Temporary Food Establishments | | |
| Low Risk | \$15 | \$20 |
| Moderate Risk | \$45 | \$55 |
| Reoccurring Low Risk | \$30 | \$40 |
| Reoccurring Moderate Risk | \$60 | \$75 |
| Note: 50% reduction in permit fees for non-profit organizations | | |
| Mobile | | |
| Permit | \$60 | \$75 |
| Commissary | \$60 | \$75 |
| Renewals | | |
| —*Additional 50% for up to 30 days late | | |
| —*Additional 100% for up to 60 days late | | |
| New Permits | | |
| —Simple | \$70 | <ul style="list-style-type: none"> • Operating 4 or fewer months 25% of annual permit fee • Operating more than 4 and up to 7 months 50% of annual permit fee • Operating more than 7 and up to 10 months 75% of annual permit fee • Operating more than 10 months and up to 12 months 100% of annual permit fee |
| —Moderate | \$105 | |
| —Complex | \$150 | |
| Violation Fee for Operation Without Permit | | |
| Temporary Food Service | \$100 | \$100 |
| Food Establishments | \$100 | Equal to permit fee |