

BEFORE THE BOARD OF NORTHEAST TRI COUNTY HEALTH DISTRICT

IN THE MATTER OF ADOPTING ) RESOLUTION 08-2014  
THE 2015 BUDGET )  
ADOPTING THE 2015 BUDGET )

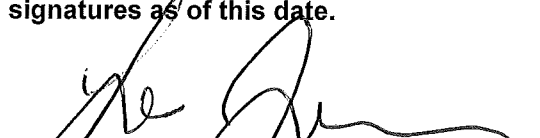
WHEREAS, the Board of Health of the Northeast Tri County Health District met on October 29, 2014 to examine and fix the final budget of estimated expenses and revenues for Health District funds for 2015; AND


WHEREAS, careful examination and consideration of the budgeted expenditures and revenues totaling \$2,215,800 has been completed:

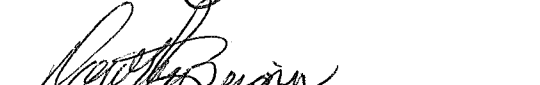
NOW, THEREFORE:

IT IS HEREBY RESOLVED that the Board of Health of the Northeast Tri County Health District considers the 2015 budget of \$2,215,800 adopted.

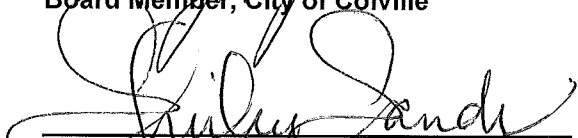
Done this 29<sup>th</sup> day of October, 2014 in Colville, Washington and effective immediately upon signatures as of this date.


  
Board Member, City of Republic


  
Board Member, Ferry County

  
Board Member, City of Colville

  
Board Member, Ferry County

  
Board Member, City of Newport

  
Board Member, Pend Oreille County

  
Health Officer

  
Board Member, Pend Oreille County

  
Board Member, Stevens County

  
Board Member, Stevens County

**Highlights**  
 > 1.5% Increase for staff = \$17,357  
 > No Medical Insurance Increase  
 > Retirement Increase = \$11,940  
 > Keep county contributions for same as 2014  
 > Fund Balance usage = \$236,651

**NORTHEAST TRI COUNTY HEALTH DISTRICT**

**(EXPENSES)**

**2015 Budget for Board of Health Meeting**  
 (Final Draft for BOH on 10/29/2014)

BARS #	Description	HISTORICAL EXPENDITURES			2013		2014			2014 6 Months (Accrued)	2015 Proposed Budget	Increase (Decrease) on original adopted budget	
		2010 Actual	2011 Actual	2012 Actual	Budget	Actual	Budget	Amendment	Adjusted Budget				
10	Salaries and Wages	1,300,390	1,340,680	1,229,287	1,126,200	1,128,107	1,194,100	-	1,194,100	572,718	1,194,500	400	0%
20	Personnel Benefits	404,872	406,262	391,543	384,900	373,978	410,000	-	410,000	194,245	422,200	12,200	3%
31	Office & Operating Supplies	104,031	106,596	82,080	110,000	69,775	85,000	-	85,000	24,014	68,000	(17,000)	-20%
32	Fuel Consumed	16,260	18,470	18,624	20,000	17,183	20,000	-	20,000	14,308	20,000	-	-
35	Small Tools & Equipment	24,150	49,497	22,478	25,000	33,472	20,000	-	20,000	21,880	18,000	(2,000)	-10%
41	Professional Services	191,875	196,407	213,031	195,600	215,545	200,800	-	200,800	121,296	213,000	12,200	6%
42	Communications	51,859	48,576	48,308	53,370	43,978	46,000	-	46,000	28,691	54,500	8,500	18%
43	Travel	25,086	35,068	23,250	15,000	19,571	17,000	-	17,000	13,299	15,000	(2,000)	-12%
44	Advertising	4,199	7,766	7,896	4,000	8,210	6,000	-	6,000	3,137	5,000	(1,000)	-17%
45	Operating Rentals & Leases	100,208	98,994	101,319	92,520	92,946	93,000	-	93,000	53,535	95,300	2,300	2%
46	Insurance	45,368	41,840	40,356	42,000	40,285	42,000	-	42,000	-	42,000	-	-
47	Public Utility Services	24,397	24,453	24,469	26,800	24,572	26,800	-	26,800	11,477	26,800	-	-
48	Repairs & Maintenance	59,510	14,159	28,574	25,000	18,226	25,000	-	25,000	6,268	25,000	-	-
49	Miscellaneous	17,833	25,167	20,622	18,000	12,454	18,000	-	18,000	8,808	16,500	(1,500)	-8%
60	Capital Outlays	34,222	21,242	5,518	25,000	19,560	10,000	-	10,000	-	-	(10,000)	-100%
	<b>TOTAL DISBURSEMENTS</b>	<b>\$ 2,404,260</b>	<b>\$ 2,435,177</b>	<b>\$ 2,257,355</b>	<b>\$ 2,163,390</b>	<b>\$ 2,117,862</b>	<b>\$ 2,213,700</b>	<b>\$ -</b>	<b>\$ 2,213,700</b>	<b>\$ 1,073,676</b>	<b>\$ 2,215,800</b>	<b>\$ 2,100</b>	<b>0%</b>

Note: reduce capital outlay for vehicles for three years to \$10,000 beginning 2014 budget and then assess the vehicle fund



NORTHEAST TRI COUNTY HEALTH DISTRICT  
(REVENUE)

2015 Budget for Board of Health Meeting  
(Final Draft for BOH on 10/29/2014)

BARS #	Description	2010 Actual	2011 Actual	2012 Actual	2013		2014 Budget	2014 Amendment	Adjusted Budget	2014 6 Months (Accrued)	2015 Proposed Budget	Increase (Decrease) on original adopted budget
					Budget	Actual						
334.04	Local Capacity Development Funds	72,878	72,790	71,258	71,258	35,501	-	-	-	-	-	-
334.04	Safe Drinking Water (Group B)	5,500	-	-	-	-	-	-	-	-	-	-
334.04	Youth Tobacco Prevention	6,813	13,877	1,307	-	12,432	-	-	-	-	-	-
334.04	State Settlement Funds (Tobacco)	46,088	-	-	-	-	-	-	-	-	-	-
334.04	Public Health Funding (SSB 5930)	112,794	112,461	67,846	67,847	67,847	-	-	-	-	-	-
	TOTAL STATE GRANTS	406,476	346,872	286,662	270,560	251,258	116,204	-	116,204	54,879	94,300	(21,904)
336.04	Local Govrn't Assist.	110,454	102,644	110,454	144,454	179,878	249,303	-	249,303	124,652	249,303	-
	COUNTIES											
338.62	Ferry County	88,381	88,403	88,403	88,403	88,403	96,202	-	96,202	48,101	96,202	-
338.62	Pend Oreille County	185,109	193,919	201,254	201,254	201,254	193,819	-	193,819	96,909	193,819	-
338.62	Stevens County	576,614	578,168	562,209	562,209	562,209	506,208	-	506,208	253,104	506,208	-
	TOTAL COUNTIES	850,104	860,490	851,866	851,866	851,866	796,229	-	796,229	398,114	796,229	-
338.00	INTERGOVERNMENTAL SERVICE REVENUES - FEE FOR SERVICE											
338.97	Title XIX Family Planning	95,309	39,377	64,991	70,000	75,652	70,000	-	70,000	25,690	70,000	-
338.97	Title XIX ICM (formally MSS & MCM)	17,053	22,341	17,918	15,000	3,023	-	-	-	-	-	-
338.97	Title XIX EIP Services	22,937	21,986	21,084	25,000	26,145	20,000	-	20,000	8,282	20,000	-
338.97	Title XIX Immune	1,494	1,611	1,911	1,500	1,842	1,500	-	1,500	407	1,500	-
	TOTAL INTERGOVERNMENTAL FEE FOR SERVICE	136,793	85,315	105,904	111,500	106,662	91,500	-	91,500	34,379	91,500	-
330.00	TOTAL INTERGOVERNMENTAL REVENUES	2,264,050	2,334,156	2,129,401	2,076,605	2,112,460	1,949,749	-	1,949,749	1,007,447	1,912,499	(37,250)
	COMMUNITY HEALTH CHARGES FOR GOODS & SERVICES											
346.24	Adult Health Clinic Fees	497	48	25	-	-	-	-	-	-	-	-
346.25	Family Planning Fees	6,465	6,259	7,951	6,000	10,383	8,000	-	8,000	2,478	8,000	-
346.26	Immunes	32,892	33,353	27,316	35,000	32,723	15,000	-	15,000	8,805	15,000	-
346.27	PPD	1,132	782	1,400	1,500	1,286	1,500	-	1,500	1,000	1,500	-
	TOTAL COMMUNITY HEALTH CHARGES FOR GOODS & SERVICE	40,986	40,452	36,692	42,500	44,392	24,500	-	24,500	12,283	24,500	-
	ENVIRONMENTAL HEALTH CHARGES FOR GOODS & SERVICES											
346.26	Drinking Water - SS	2,250	2,000	2,317	2,000	3,552	2,000	-	2,000	1,050	2,000	-
246.26	Drinking Water - SS state	2,250	2,000	2,318	2,000	3,552	2,000	-	2,000	1,050	2,000	-

-2%

-19%

**NORTHEAST TRI COUNTY HEALTH DISTRICT  
(REVENUE)**

**2015 Budget for Board of Health Meeting  
(Final Draft for BOH on 10/29/2014)**

BARS #	Description	2010 Actual	2011 Actual	2012 Actual	2013		2014			2014 6 Months (Accrued)	2015 Proposed Budget	Increase (Decrease) on original adopted budget	
					Budget	Actual	Budget	Amendment	Adjusted Budget				
246.26	Drinking Water - TA	-	4,000	2,577	3,600	4,250	3,600	-	3,600	3,750	3600	-	
246.26	Drinking Water - Well Site	-	-	-	-	-	-	-	-	1,250	-	-	
346.53	Other Solid Waste	2,000	1,150	1,195	300	1,450	300	-	300	750	1,000	700	233%
346.54	Other Sewage Fees	275	525	570	500	535	500	-	500	-	500	-	
346.56	Other Food Fees	625	250	420	200	270	200	-	200	60	200	-	
346.58	Job Corp	1,670	399	2,015	1,600	1,554	1,600	-	1,600	674	1,350	(250)	-16%
346.58	Short Plat	10,450	9,000	6,150	4,000	7,250	4,000	-	4,000	3,690	5,000	1,000	25%
346.58	Long Plat	4,000	-	1,600	-	800	800	-	800	800	800	-	
346.58	School Inspections	2,147	2,193	980	1,000	-	1,000	-	1,000	270	1,000	-	
	TOTAL ENVIRONMENTAL HEALTH CHARGES FOR GOODS & SERVICE	25,667	21,517	20,142	15,200	23,213	16,000	-	16,000	13,344	17,450	1,450	9%
	TOTAL COMMUNITY & ENVIRONMENTAL GOODS & SERVICES	66,653	61,969	56,834	57,700	67,605	40,500	-	40,500	25,627	41,950	1,450	4%
	OTHER MISCELLANEOUS REVENUES												
346.71	Vital Statistics	20,894	20,596	19,824	20,000	18,498	20,000	-	20,000	9,059	20,000	-	
361.11	Investment Interest	1,713	1,160	1,092	800	943	900	-	900	311	700	(200)	-22%
367.00	Contributions & Donations	8,831	29,849	17,739	1,500	8,311	1,000	-	1,000	1,029	1,000	-	
369.81	Overages & Shortages	10	25	-	-	-	-	-	-	-	-	-	
369.90	Other Misc. Revenues	1,983	499	1,167	1,000	1,478	1,000	-	1,000	201	1,000	-	
369.92	Travel Reimbursement	4,056	9,770	4,995	2,000	112	2,000	-	2,000	879	2,000	-	
395.10	Sale of Fixed Assets	4,778	6,276	-	-	-	-	-	-	-	-	-	
	Over/Under Accrual of Prior Year Rec	-	-	-	-	-	-	-	-	-	-	-	
	TOTAL OTHER MISCELLANEOUS REVENUES	42,265	68,175	44,817	25,300	29,342	24,900	-	24,900	11,479	24,700	(200)	-1%
	FUND BALANCE USE	31,292	-	26,303	4,785	-	198,551	-	198,551	29,122	236,651	38,100	19%
	TOTAL REVENUE	\$ 2,404,260	\$ 2,464,300	\$ 2,257,355	\$ 2,163,390	\$ 2,209,407	\$ 2,213,700	\$ -	\$ 2,213,700	\$ 1,073,676	\$ 2,215,800	\$ 2,100	0%

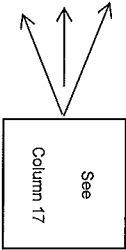
NORTHEAST TRI COUNTY HEALTH DISTRICT  
COUNTIES BUDGET FORMULA FOR 2015

2015 Budget for Board of Health Meeting  
(Final Draft for BOH on 10/29/2014)

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	
	ASSESSED VALUATION							POPULATION					5 Year			County		Amount		
County	2009	2010	2011	2012	2013	5 Year Avg.	2009	2010	2011	2012	2013	5 Year Avg.	Val %	Pop. %	Avg. %	County Base	+	Needed	=	Total
Ferry	552,984,814	595,936,500	644,449,542	658,619,682	622,587,537	614,915,615	7,800	7,800	7,600	7,600	7,650	7,690	11.11%	11.93%	11.52%	132,207	+	-	=	132,207
County Total:	1,284,207,071	1,365,824,569	1,412,776,192	1,415,891,029	1,434,728,397	1,382,685,452	12,900	12,900	13,000	13,000	13,150	12,990	24.97%	20.15%	22.56%	297,277	+	-	=	297,277
Pend Oreille	3,359,093,618	3,418,288,736	3,625,420,378	3,608,273,035	3,684,716,754	3,539,158,504	44,000	44,000	43,600	43,600	43,800	43,800	63.92%	67.93%	65.92%	760,919	+	-	=	760,919
County Total:	5,536,759,571	5,536,759,571	5,536,759,571	5,536,759,571	5,536,759,571	5,536,759,571	64,480	64,480	64,480	64,480	64,480	64,480	64.480	64.480	64.480	1,190,403	+	-	=	1,190,403

County Base Calculation  
(assessed valuation only)

5 Year Average	multiply by	County Base
614,915,615	0.000215	\$ 132,207
1,382,685,452	0.000215	\$ 297,277
3,539,158,504	0.000215	\$ 760,919
<u>5,536,759,571</u>		<u>\$ 1,190,403</u>



County Base 2014*	2015	Increase
127,897	132,207	4,310
287,566	297,277	9,711
751,051	760,919	9,868
<u>1,166,514</u>	<u>1,190,403</u>	<u>23,889</u>

2014*	2015	Increase (Decrease)	%
96,202	96,202	-	0.00%
193,819	193,819	-	0.00%
506,208	506,208	-	0.00%
<u>796,229</u>	<u>796,229</u>	<u>-</u>	<u>0.00%</u>

Fund Balance Use: 236,651

\*County contributions set at 67.4% of county base plus Ferry County contributing an extra \$10,000.

Under funded by county per the formula:  
 Ferry County 36,005  
 Pend Oreille County 103,458  
 Stevens County 254,711  
394,174

**NORTHEAST TRI COUNTY HEALTH DISTRICT**  
**Summary of Expenditures and Revenue**  
**2015 Budget for Board of Health Meeting**  
 (Final Draft for BOH on 10/29/2014)

		%	
<b>Expenses:</b>			
Personnel		72.96%	1,616,700
Other		27.04%	599,100
	<b>TOTAL EXPENSES:</b>		<u>\$ 2,215,800</u>
<b>Revenue:</b>			
Licenses & Permits - EH	8.21%	182,000	
Indirect Federal Grants	22.53%	499,167	
State Grants	4.26%	94,300	
Local Government Assistance	11.25%	249,308	
TXIX (Fed. Fee for Service)	4.13%	91,500	
	Subtotal:	50.39%	1,116,270
Community Health Fees	1.11%	24,500	
EH Fees	0.79%	17,450	
Other Fees	1.11%	24,700	
	Subtotal:	3.01%	66,650
County:			
Ferry County	4.34%	96,202	
Perd Oreille County	8.75%	193,819	
Stevens County	22.85%	506,208	
	Subtotal:	35.93%	796,229
Fund Balance/Retained Earnings Use (Cash):	10.69%		236,651
<b>TOTAL REVENUE:</b>	100.00%		<u>\$ 2,215,800</u>

Northeast Tri County Health District  
**2015 Budget for Board of Health Meeting**  
(Final Draft for BOH on 10/29/2014)  
(Additional Detail of Expenses)

DESCRIPTION	AMOUNT
<b>Salaries &amp; Wages:</b>	<b>1,194,500</b>
<b>Benefits:</b>	<b>422,200</b>
<b>Office &amp; Operating Supplies:</b>	
Office supplies (paper, forms, disks, manuals/handbooks pamphlets, materials, toner, printing appointment books, clips, pens, & etc.)	28,000
Medical/Pharmacy/Vaccine	40,000
<b>Subtotal Office &amp; Operating Supplies</b>	<b>68,000</b>
<b>Fuel Consumed:</b> (10 vehicles in fleet)	<b>20,000</b>
<b>Small Tools &amp; Equipment:</b>	<b>18,000</b>
File cabinets, chairs, & misc. tools	3,000
Computer Equipment update, & etc.	15,000
<b>Professional Services:</b>	
Health Officer	36,480
Legal & Auditing	24,200
Attorney	7,200
Auditor	17,000
Lab - Screens/paps	2,000
Contracted Services	74,620
Ferry County Hospital	4,320
WIC Nutritionist	24,000
NE Wash Health Programs	33,600
Newport Community Hospital	6,000
Elevator Maintenance Service	5,200
WIC Peer Counseling Program	1,500
Janitorial	23,000
Colville Office	9,800
Republic Office	4,500
Newport Office	6,000
Carpet/Window Cleaning	2,700
Grounds Keeping	4,000
Snow Plowing	1,000
Landscape/Pest Control	3,000



Northeast Tri County Health District  
**2015 Budget for Board of Health Meeting**  
(Final Draft for BOH on 10/29/2014)  
(Additional Detail of Expenses)

DESCRIPTION	AMOUNT
Computer Consulting/Support	45,700
Decade Support	7,500
Mitchell & McCormick	14,500
Innovation	12,000
Rapidfyre	8,000
Google Apps	3,700
Other	3,000
<b>Subtotal Professional Services</b>	<b>213,000</b>
<b>Communications:</b>	
Telephone/Modems/Faxes (Monthly services & long distance charges)	42,000
AT&T L.D. & 1-800 #'s	2,500
Centurylink - LD	1,500
Centurylink	11,000
Frontier	9,500
Fiber connections	12,500
Peer Counseling	500
Verizon - Peer Counseling	1,000
Verizon Cell	3,000
Go to Meeting	500
Postage	12,500
<b>Subtotal Communications</b>	<b>54,500</b>
<b>Travel:</b>	
Meals, Lodging, Air fare, & etc.	10,000
Mileage	5,000
<b>Subtotal Travel</b>	<b>15,000</b>
<b>Advertising:</b>	<b>5,000</b>
Job advertising/program information	
<b>Operating Rentals &amp; Leases:</b>	
Equipment	21,000
ABS Finance/Ricoh (5 copiers)	9,500
ABS (copies, labor, toner)	8,500
Mail/meter machines	3,000
Office	73,500
Klondike (\$1,320/m)	16,000
L & S Investments	57,500
PO Box & Other Rentals	800
San Poil & Misc.	800
<b>Subtotal Operating Rentals &amp; Leases</b>	<b>95,300</b>

Northeast Tri County Health District  
**2015 Budget for Board of Health Meeting**  
(Final Draft for BOH on 10/29/2014)  
(Additional Detail of Expenses)

DESCRIPTION	AMOUNT
<b>Insurance: Enduris</b>	<b>42,000</b>
<b>Utilities:</b>	<b>26,800</b>
Avista	12,500
USB - Pandora	200
City of Colville	2,500
Excess Disposal	500
Ferry Co. PUD	3,600
City of Newport	1,000
PO County Public Utility	3,500
Shredding (Secure Shred)	1,000
Stericycle	500
Sunshine Disposal & Recycling	1,500
<b>Repairs &amp; Maintenance:</b>	
Vehicle	15,000
Tires, LOF, windshields, & etc.	
Building & Equipment	10,000
Lighting, heating/cooling, & misc.	
<b>Subtotal Repairs &amp; Maintenance</b>	<b>25,000</b>
<b>Miscellaneous:</b>	<b>16,500</b>
Registration Fees	5,500
Dues, Memberships, Subscriptions	6,500
Other	4,500
<b>Capital Outlays:</b>	<b>0</b>
<b>Grand Total:</b>	<b><u>\$ 2,215,800</u></b>

Salary/Benefits Worksheet Proposal for 2015  
(Final Draft for Board of Health on 10/29/14)  
(Additional Detail of Salaries and Benefits)

10/20/2014

**Salary:**

Per month (estimated payroll at 01/01/15):	\$ 96,427.72	
Year:	<u>12</u>	\$ 1,157,132.64
Proposed staff increase: (CPIWUS)	1.50%	<u>17,356.99</u>
Subtotal:		\$ 1,174,489.63
Extra time:		\$ 10,000.00
Vacation/sick pay off:		\$ 5,000.00
Salary schedule upkeep (step & level):		\$ 5,000.00
Subtotal:		\$ 20,000.00
<b>Grand Total Salaries:</b>		<b><u>\$ 1,194,489.63</u></b>

**Benefits:**

Medical Insurance:	(per employee)	\$ 650.00	
	(# of employees)	<u>24</u>	
	(per month)	\$ 15,600.00	
	(per year)	<u>12</u>	\$ 187,200.00
Retirement (of gross):			
January - June	9.21%	\$ 55,006.25	
July - December	11.18%	\$ 66,771.97	\$ 121,778.22
Social Security/Medicare (of gross):		7.65%	\$ 91,378.46
Life Insurance:	(per employee)	\$ 6.40	
	(# of employees)	<u>24</u>	
	(per month)	\$ 153.60	
	(per year)	<u>12</u>	\$ 1,843.20
L & I: (.12)			\$ 5,542.00
VEBA Contribution:	(per employee)	\$ 50.00	
	(# of employees)	<u>24</u>	
	(per month)	\$ 1,200.00	
	(per year)	<u>12</u>	\$ 14,400.00
<b>Grand Total Benefits:</b>			<b><u>\$ 422,141.87</u></b>