

Fee Schedule

As Authorized by Board of Health Resolution: **08-2020**
 Effective Date: **January 1, 2021**



Section 1. Administrative and General Services

Credit Card Transactions	Actual cost of transaction fee (as posted at office locations and website)
Hourly Rate	\$102
Public Records	
<ul style="list-style-type: none"> ▪ Photocopies or printed copies of electronic public records ▪ Scanned public records into an electronic format ▪ Records uploaded to email, or cloud-based data storage service, or other means of electronic delivery ▪ Records transmitted in electronic format ▪ Container or envelope used to mail copies ▪ Postage or delivery charges ▪ Fees waived when cost to provide record is below expense of billing 	15 cents/page 10 cents/page 5 cents/each 4 electronic files or attachments 10 cents/gigabyte Actual Cost Actual Cost Fee waived if cost to provide record is less than \$5
Copy Fee	15 cents/page
Non-Sufficient Funds (Checks)	Actual cost of bank processing fees
Refund of Fees	If no service has been given, refund of full fee – unless otherwise noted
Expedited Mail or Delivery	Actual cost

Section 2. Vital Records

Certified Copy/Noncertified Informational Copy (Birth and Death)	State fee (\$25)
Reissuance of Death Certificate(s) Due to Error(s) <ul style="list-style-type: none"> ▪ 1st occurrence ▪ Subsequent occurrence(s) on same record 	\$12/certificate \$25/certificate
State Rule: No refunds will be given if a record could not be located or the documentation provided did not prove eligibility to receive the requested document	

Section 3. Community Health Services

Immunization Administrative Fees	
<ul style="list-style-type: none"> ▪ Administrative fee for 1st immunization ▪ Administrative fee for subsequent immunization(s) -same day ▪ Traveler's health visit (adult) ▪ Traveler's health visit (child under 18) 	\$20 \$10 \$50 \$30

Vaccine and Tuberculosis Skin Test	
<ul style="list-style-type: none"> ▪ Adult State funded vaccine(s) ▪ District purchased immunizations ▪ Travel vaccines ▪ Tuberculosis (PPD) skin test ▪ VFC (Vaccine for Children) State funded vaccine(s)* <p>*No one will be denied VFC State-supplied vaccine because of inability to pay administrative fee. Federal Poverty Sliding Fee Scale applies to all VFC administrative fees.</p>	<p>Administrative fee(s) only Cost of vaccine(s) + administrative fee(s) Cost of vaccine(s) + administrative fee(s) + traveler’s health visit Cost of skin test + administrative fee</p> <p>Administrative fee(s) only</p>
Vasectomies	
<ul style="list-style-type: none"> ▪ Clients with insurance coverage for procedure ▪ Clients without insurance coverage for procedure <p>* For any balance after insurance, the Federal Poverty Sliding Fee Scale will be applied</p>	<p>\$400* Federal Poverty Sliding Fee Scale</p>

Section 3. Environmental Public Health Services

Food Protection	
<ul style="list-style-type: none"> ▪ New or remodel of food establishment/mobile unit <ul style="list-style-type: none"> ▪ Plan review ▪ Pre-opening inspection 	<p>Hourly rate (1-hour minimum) \$90</p>
<ul style="list-style-type: none"> ▪ New owner of existing establishment with no remodel 	<p>\$35</p>
<ul style="list-style-type: none"> ▪ Food establishment annual operating permit fee <ul style="list-style-type: none"> ▪ Simple ▪ Moderate ▪ Complex ▪ Mobile unit <ul style="list-style-type: none"> ▪ Commissary ▪ Prorating of new food establishment operating permits <ul style="list-style-type: none"> ▪ Operating 4 or fewer months ▪ Operating more than 4 and up to 7 months ▪ Operating more than 7 and up to 10 months ▪ Operating more than 10 months 	<p>\$120 \$180 \$245 \$95 \$95</p> <p>25% of permit fee 50% of permit fee 75% of permit fee 100% of permit fee</p>

<ul style="list-style-type: none"> • Temporary food establishments <ul style="list-style-type: none"> • Category 1* (Lower Risk) \$30 • Category 1 re-occurring \$50 • Category 2* (Higher Risk) \$70 • Category 2 re-occurring \$95 • Late fee for applications received less than 5 days before event \$30 plus permit fee • Non-profit/service organization 50% fee reduction (not including late fee) <p>*If conditions are similar (menu, preparation, etc.) applicants may submit a single application for multiple events. Each event will require a separate permit fee and will be issued separate permits.</p>	
<ul style="list-style-type: none"> • Compliance fees <ul style="list-style-type: none"> • First follow-up inspection \$70 • Second follow-up inspection \$105 • Re-inspection \$170 • Administrative conference \$170 • Operating without a permit <ul style="list-style-type: none"> • Food establishment Equal to permit fee (plus plan review and permit fees) • Temporary food establishment \$115 (plus permit fee) 	
<ul style="list-style-type: none"> • Food and beverage worker permit <ul style="list-style-type: none"> • Replacement State fee (\$10) \$5 	
<ul style="list-style-type: none"> • Food regulation variance review (except for requests with pre-approved mitigation criteria) \$135 	
School Health and Safety	
<ul style="list-style-type: none"> • Plan review • Inspections/Reports 	Hourly rate Hourly rate (not including travel time)
Water Recreation	
<ul style="list-style-type: none"> • Pre-opening inspection of new facility \$70 	
<ul style="list-style-type: none"> • Annual operating permit \$210 • Each additional facility at same premises \$60 • Facility operated by Certified Pool Operator (CPO) or equivalent (i.e. Aquatic Facility Operator) 25% reduction in permit fee 	
<ul style="list-style-type: none"> • Compliance fees <ul style="list-style-type: none"> • First follow-up inspection/re-inspection \$60 • Second follow-up inspection/re-inspection \$90 • Re-inspection following closure \$150 	
Contaminated Properties	
<ul style="list-style-type: none"> • Work plan review • Site inspections 	Hourly rate + additional expenses Hourly rate + additional expenses (includes travel time)

Drinking Water	
<ul style="list-style-type: none"> ▪ Public drinking water well site evaluation 	\$150
<ul style="list-style-type: none"> ▪ Group B drinking water program <ul style="list-style-type: none"> ▪ Simple system (no treatment) design review ▪ Complex system (with treatment) design review ▪ Additional design correction/major revision ▪ Minor design modification ▪ Final inspection/approval (not required for PE designed and inspected systems) ▪ Waiver request 	<ul style="list-style-type: none"> \$250 \$560 \$120 \$25 \$175 \$135
Operational Surveys	
<ul style="list-style-type: none"> ▪ Water system survey ▪ On-site sewage system survey ▪ Both water and on-site sewage system survey at same time ▪ Follow up survey 	<ul style="list-style-type: none"> \$150 + water test fee \$150 \$250 + water test fee \$75 + water test fee
Wastewater	
<ul style="list-style-type: none"> ▪ On-site sewage system permits <ul style="list-style-type: none"> ▪ Single family residence or < 1,000 gpd flow ▪ 1,000 to 2,000 gpd flow ▪ 2,001 to 3,000 gpd flow ▪ 3,001 to 3,500 gpd flow ▪ Permit renewal ▪ Repair permit (requires verification of failing system) 	<ul style="list-style-type: none"> \$560 \$690 \$825 \$955 \$55 50% of permit fee
<ul style="list-style-type: none"> ▪ Additional permit related fees <ul style="list-style-type: none"> ▪ Additional site inspection ▪ Design correction ▪ Major revision of approved design ▪ Re-inspection of installation 	<ul style="list-style-type: none"> \$185 \$55 \$160 \$80
<ul style="list-style-type: none"> ▪ Violation fee 	Equal to permit fee
<ul style="list-style-type: none"> ▪ Soil evaluation review – 3 test holes or 1 hour on-site (not part of permit or plat application process) 	\$185 for 1 hour on-site, hourly rate thereafter
<ul style="list-style-type: none"> ▪ Waiver request (excludes Class A waivers or pre-approved Class B waivers) 	\$135
<ul style="list-style-type: none"> ▪ Sewage installer certification <ul style="list-style-type: none"> ▪ Test fee (included in new certification fee if passing score is achieved) ▪ New certification ▪ Certification renewal with annual meeting attendance ▪ Certification renewal without annual meeting attendance 	<ul style="list-style-type: none"> \$50 (due at time of test) \$145 \$60 \$120
<ul style="list-style-type: none"> ▪ Wastewater pumper certification <ul style="list-style-type: none"> ▪ New certification ▪ Certification renewal with annual meeting attendance ▪ Certification renewal without annual meeting attendance ▪ New truck inspection 	<ul style="list-style-type: none"> \$175 \$70 plus \$30 for each additional truck Double fee \$85

Land Use	
▪ Short plat application	\$545
▪ Long plat application	\$8/lot with \$960 minimum fee
▪ Binding site plan <ul style="list-style-type: none"> ▪ < 1,800 gpd ▪ ≥ 1,800 gpd 	\$500 \$8/unit volume of wastewater (450 gpd) with \$960 minimum fee
▪ Additional land development field review	\$185 for 1 hour on-site, hourly rate thereafter
▪ Land development review – office review only	\$150
Solid Waste	
▪ Solid waste permits <ul style="list-style-type: none"> ▪ New ▪ Renewal ▪ Permit variance request 	\$700 + additional expenses \$250 + additional expenses \$375 + additional expenses
▪ Inspections <ul style="list-style-type: none"> ▪ Active landfill <ul style="list-style-type: none"> ▪ Re-inspection ▪ Closed landfill <ul style="list-style-type: none"> ▪ Re-inspection ▪ Transfer station <ul style="list-style-type: none"> ▪ Re-inspection ▪ Other (per hour) 	\$150 + additional expenses \$50 + additional expenses \$100 + additional expenses \$50 + additional expenses \$50 + additional expenses \$25 + additional expenses Hourly rate
Other Environmental Public Health Fees	
▪ SEPA review with acting as lead agency	\$100 + public notification expenses
▪ Certificate of compliance title notice	\$385

Section 5. Delinquent Accounts

Accounts that are delinquent for more than 90 days may be sent to a collection agency.

Section 6. Outstanding Debts

No new permit will be issued to persons or businesses having an outstanding debt.

Section 7. Posting

The District shall post, in a conspicuous location in each office and website, a complete schedule of all fees and charges. A public hearing announcing proposed new fees or increased fees will be published as required by law and such public hearing be conducted at a District Board of Health meeting.