

**BEFORE THE BOARD OF NORTHEAST TRI COUNTY HEALTH DISTRICT**

**IN THE MATTER OF ADOPTING ) RESOLUTION 02-2022  
AN ELECTRONIC AND DIGITAL ) ADOPTING ELECTRONIC  
SIGNATURE POLICY ) AND DIGITAL SIGNATURE POLICY**

**WHEREAS**, in March 2020, through Engrossed Substitute Senate Bill 6028 (ESSB 6028), the Washington State Legislature adopted the Uniform Electronic Transactions Act, which is intended to facilitate use of electronic transactions consistent with other applicable law, and bring consistency to reasonable practices concerning electronic transactions and with the continued expansion of those practices; **AND**

**WHEREAS**, ESSB took effect on June 11, 2020; **AND**

**WHEREAS**, ESSB 6028 defines an “electronic signature” as “an electronic sound, symbol, or process attached to or logically associated with a record and executed or adopted by a person with the intent to sign a record”; **AND**

**WHEREAS**, ESSB 6028 defines an “electronic record” as “a record created, generated, sent, communicated, received, or stored by electronic means”; **AND**

**WHEREAS**, ESSB 6028 provides that a “record or signature may not be denied legal effect or enforceability solely because it is in electronic form; a contract may not be denied legal effect or enforceability solely because an electronic record was used in its formation; if a law requires a record to be in writing, an electronic record satisfies the law; and if a law requires a signature, an electronic signature satisfies the laws”; **AND**


**WHEREAS**, the method and process for electronic submissions and the use of electronic signatures must be established by ordinance, resolution, policy, or rule; **AND**

**WHEREAS**, to increase the effectiveness and efficiency of Northeast Tri County Health District processes, there is the desire to leverage technology solutions which are in compliance with the Uniform Electronic Transactions Act to apply authenticated electronic signatures to legally enforceable electronic records as allowed by ESSB 6028.

**NOW, THEREFORE:**

**IT IS HEREBY RESOLVED** by the Board of Health of the Northeast Tri County Health District that the attached Electronic and Digital Signature Policy is adopted.

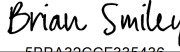
**Done this 16<sup>th</sup> day of March 2022 by remote participation and effective immediately upon signatures as of this date.**

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**Board Member, Ferry County**

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**Board Member, Stevens County**

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**Health Officer**

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**Board Member, City of Kettle Falls**

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**Board Member, Town of Metaline**

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**Board Member, City of Republic**